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SOME SITUATIONS FOR SUPERVISORS TO WATCH FOR AND ADJUST WHICH IMPEDE DESIRABLE RELATIONSHIPS IN EXTENSION

I. Teamwork

Meserve

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- 1. Each agent doesn't understand his part in the whole job.
- 2. One agent unwilling to do his share of work.
- 3. Personality differences which cause friction.
- 4. Complains about working conditions.
- 5. Complains to others than supervisor.

II. Interest in work

- 1. Worker wants to change jobs often.
- 2. Habitual tardiness.
- 3. Fails to come to work every day.
- 4. Refuses to take responsibility.
- 5. Procrastinates.

III. Understanding of the job

- 1. Duties not clearly outlined.
- 2. Careless with equipment and materials.
- 3. Inept in obtaining cooperators.
- 4. Resents change to new methods of work.
- 5. Slow to recommend new practices.

IV. Utilization of capabilities

- 1. Lines of responsibility not clearly defined.
- 2. Feels that supervisor plays favorites.
- 3. Feels that suggestions are "filed" in wastebasket.
- 4. Resents being given certain jobs.

V. High production

- 1. Carelessness about work.
- 2. Loafing on job.
- 3. Failure to finish job started.
- 4. Agent irritable and touchy.
- 5. Harbors resentment when salary not increased.

VI. Recognition for unusual performance

- 1. Feels that promotion is being blocked.
- 2. Requests transfers without apparent reason.
- 3. Feels new skills from training course not being made use of.
- 4. Feels that agent was given a "raw deal."

VII. Vision

- 1. Fails to see importance of work being done.
- 2. Opportunities for additional service for farm people not capitalized.
- 3. Does not plan with local sponsors.
- 4. Does not make best use of specialists available.
- 5. Does not use available local leaders.

 Fails to give credit for assistance received from others
- 6. Fails to give credit for assistance received from others.
 - 82 (1-48) Extension Service, United States Department of Agriculture JRT.

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